**Central Virginia Legal Aid Society**

**Housing Attorney – Richmond Office**

Central Virginia Legal Aid society (CVLAS) seeks a full-time housing law staff attorney for its Richmond office.

The person selected for this role will:

* + Advise and represent clients in courts, before governmental agencies, and in other legal matters consistent with the parameters of the attorney’s respective area or program
	+ Communicate with clients, colleagues and others involved in the case
	+ Conduct research and analysis of legal problems
	+ Interpret laws, rulings, and regulations for area of law
	+ Prepare and file legal documents
	+ Maintain cases in CVLAS’ case management system (including court and/or hearing dates, pertinent documents, case notes, and hours spent on case work)
	+ Engage in outreach, strategic partnership building, and community education in housing related matters

Must possess the following:

* + An active Virginia State Bar license
	+ Excellent writing, communication, interpersonal, and organizational skills
	+ Strong oral and negotiation skills
	+ Knowledge of housing and benefits law and/or experience with housing and benefits agencies and other relevant practice experience are preferred

Salary range $60,000 - $75,000 depending on experience

To apply for this position, please submit a resume to Jill Pierce, Director of Human Resources, at Jill@cvlas.org. Applications for this position will be taken until the position is filled.

CVLAS is an Equal Opportunity Employer